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Tanggapan Pangalawang Kalihim
Office of the Undersecretary

MEMORANDUM

TO : REGIONAL DIRECTORS
SCHOOLS DIVISION SUPERINTENDENTS
SCHOOL PRINCIPALS/HEADS

ATTENTION : DIVISION/REGIONAL SCIENCE/YES SUPERVISORS/COORDINATORS

FROM : DR. YOLANDA S. QUIJANO
Yes & Lynn
Undersecretary for Programs and Projects

SUBJECT : Youth for Environment in Schools (YES) Program Awards
for School Year 2011-2012

DATE : March 19, 2012

X ----- X

DepEd Order No. 52, s. 2011 (Strengthening Environmental Education in Public and Private Schools) mandates the Department of Education (DepEd) through the Center for Students and Co-Curricular Affairs (CSCA) to administer the Youth for Environment in Schools (YES) Program Awards.

These awards seek to recognize outstanding performers whose exceptional and significant contributions helped achieved the Mandated Programs, Projects and Activities, and Targets of the Youth for Environment in Schools (YES) Program pursuant to DepEd Order No. 93, s. 2011. They are part of our compliance with the "continuing mandamus" in connection with the case of Metro Manila Development Authority, et al versus Concerned Residents of Manila Bay, the result of which will be submitted to the Supreme Court.

Attached is the Mechanics of the YES Program Awards.

All concerned are advised to strictly follow the mechanics of the awards especially as regards the timelines indicated therein.

For your guidance and compliance.

DEPARTMENT OF EDUCATION
REGION IV CALABARZON
ICT OFFICE
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YOUTH FOR ENVIRONMENT IN SCHOOLS (YES) PROGRAM ANNUAL AWARDS

GUIDELINES

I. RATIONALE

DepEd Order No. 52, s. 2011 (Strengthening Environmental Education in Public and Private Schools) authorizes the Department of Education-Center for Students and Co-Curricular Affairs (DepEd-CSCA) to administer the Secretary's selection processes and the rendition of awards pertinent to the Youth for Environment in Schools-Organization (YES-O). These awards seek to recognize outstanding performers whose exceptional and significant contributions helped achieved the Mandated Programs, Projects and Activities, and Targets of the Youth for Environment in Schools (YES) Program pursuant to DepEd Order No. 93, s. 2011.

Accordingly, the YES Awards will choose the following Outstanding Performers:

- A. One (1) Regional Office
- B. Three (3) Division Offices
- C. Five (5) Public Elementary Schools with YES-O
- D. Five (5) Public Elementary YES-O Pupil-Members
- E. Five (5) Public Elementary YES-O Teacher-Advisers
- F. Five (5) Private Elementary Schools with YES-O
- G. Five (5) Private Elementary YES-O Pupil-Members
- H. Five (5) Private Elementary YES-O Teacher-Advisers
- I. Five (5) Public Secondary Schools with YES-O
- J. Five (5) Public Secondary YES-O Student-Members
- K. Five (5) Public Secondary YES-O Teacher-Advisers
- L. Five (5) Private Secondary Schools with YES-O
- M. Five (5) Private Secondary YES-O Student-Members
- N. Five (5) Private Secondary YES-O Teacher-Advisers

II. MECHANICS

- A. After receiving all the recommendations of all the regions in accordance with the Calendar of Activities outlined in DepEd Order No. 52, s. 2011 and the follow-up Memorandum of Undersecretary Alberto T. Muyot dated 8 March 2012, the DepEd-CSCA shall make a shortlist of the outstanding performers per region based on the following qualifications:
 - 1. Must have implemented at least six (6) of the listed PPAs as indicated in DepEd Order No. 93, s. 2011; and,
 - 2. The accomplishments as regards the PPAs must be substantial.

B. Those included in the shortlist shall be required to submit documents that will constitute the proof or evidence of their accomplishments in accordance with their respective Annual Accomplishment Report (AAR) such as but not limited to:

1. Certified List of Program, Projects and Activities (PPAs) Undertaken in accordance with the PPAs indicated in DepEd Order No. 93, s. 2011);
2. Certified Copy of Completion Reports on the PPAs Undertaken;
3. Proof of Communications, Approval and Coordination;
4. Certified Copy of Statistics of Achievements
(Example: Number of Indigenous Trees Planted, Number of YES-O Members);
5. Pertinent Awards/Recognition/Citation Given/Received; and,
6. Pertinent Pictures and Video Clips.

C. DepEd-CSCA shall recommend to the Secretary the creation of an Ad Hoc Committee of five (5) members who shall guide him in the selection process, two (2) of whom shall come from the private sector. Once approved, DepEd-CSCA shall convene the Committee to screen and select the awardees.

D. The Committee shall screen and select the awardees based on the following criteria:

Compliance with DepEd Orders No. 52 and 93, s. 2011 for School Year 2011-2012	-	50%
Quality and Substance of Implementation	-	30%
Degree of Accomplishments (Impact to the School and the Community)	-	20%

III. TIMELINES

February 1 Submission by the Schools with YES-O of the List of Top Three (3) Performing Pupil or Student-Members and Name of YES-O Adviser, including their respective Annual Accomplishment Report (AAR).

March 15 Submission by the Division Offices to the Regional Office of a recommendation of Top Three (3) YES-O Outstanding Performers, including their respective Annual Accomplishment Report (AAR), in each of the following categories:

- a. Elementary Public Schools
- b. Elementary Private Schools
- c. Secondary Public Schools
- d. Secondary Private Schools
- e. Elementary Public School Pupils
- f. Elementary Private School Pupils
- g. Secondary Public School Students
- h. Secondary Private School Students
- i. Elementary Public School Advisers
- j. Elementary Private School Advisers
- k. Secondary Public School Advisers
- l. Secondary Private School Advisers

March 30

Submission by the Regional Offices to the Secretary through the Center for Students and Co-Curricular Affairs (CSCA), of a recommendation of Top Three (3) YES-O Outstanding Performers, including their respective Annual Accomplishment Report (AAR), in each of the following:

- a. Elementary Public Schools
- b. Elementary Private Schools
- c. Secondary Public Schools
- d. Secondary Private Schools
- e. Elementary Public School Pupils
- f. Elementary Private School Pupils
- g. Secondary Public School Students
- h. Secondary Private School Students
- i. Elementary Public School Advisers
- j. Elementary Private School Advisers
- k. Secondary Public School Advisers
- l. Secondary Private School Advisers
- m. Division Offices

April 16

Shortlisting of the Recommendations of the Regional Offices

April 23

Release of the Shortlist Thru a Memorandum Requiring the Submission of Pertinent Documents

May 7

Deadline of Submission of Required Documents

May 14

Start of Committee Search and Selection

May 25

Release of the Winners Thru a Memorandum Requiring them to Attend the Awarding Ceremonies/Include One (1) Regional Office Winner

June 5

Awarding Ceremonies/World Environment Day